GUIDELINES FOR SANCTIONING THE DISCRETIONARY GRANTS.

The grant will be sanctioned subject to the following consideration/conditions:

1) The Chief Minister/Cabinet Ministers/State Ministers and Parliamentary Secretary will generally keep in mind for guidance the following categories of works/schemes for assistance.

a) Drinking water supply schemes.
b) Permanent works for improvement of Agriculture.
c) Permanent works for improvement of Rural Sanitation.
d) Village roads including small bridges and culverts.
e) Improvement of School or dispensary buildings where such institution already exist and are inadequately housed.
f) Library books.
g) Construction of godowns for storage of goods.
h) Allocation to Panchayats for works connected with Panchayats.
i) Uniform to be supplied to poor school children.
j) Development of Theater in Himachal Pradesh.
k) Development of cultural activities.
l) Development of Arts.
m) Grant-in-Aid to Educational Institution.
n) Providing additional accommodation in Govt.Schools/Institution maintained by the Public Works Department which cannot be made because of paucity of funds including repairs thereof.

o) Sanction of gratutitious grants to destitutes/poor persons/students/patients for treatment.
p) Construction and maintenance of houses for individual Harijan/destitute and economically backward people.
q) Grant/financial assistance to sports association/organisation individual players for the promotion of sport/games.
r) Grant financial assistance to the registered voluntary organisation engaged in the social welfare activities.
s) Construction/repair/improvement of Mandirs/Masjids/Monastries and Gurdwaras etc.
These categories are however/illustrative and not exhaustive. The Chief Minister/Cabinet Ministers/Minister of State and Parliamentary Secretaries can sanction grant-in-aid for works or schemes which are likely to improve conditions in the rural areas.

ii) The conditions of matching contribution from the beneficiaries need not be insisted upon by the CM/Cabinet Ministers/State Ministers and Parliamentary Secretaries sanctioning the grants will keep in mind the possibility of making the beneficiaries to contribute.

iii) Grant will be admissible through out the State.

iv) Grant-in-aid should not be given for the same works or scheme by more than one Minister. As soon as it is noticed that more than one Minister, has sanctioned the grant for the same works or scheme in the same area the Agricultures Production Commissioner shall bring the matter to the notice of the Chief Minister/Ministers/State Ministers/parliamentary Secretary for reconsideration and obtained his orders, which shall be final.

As the grants are to be spent at the discretion of the Chief Minister/Cabinet Ministers/State Ministers and Parliamentary Secretaries/the works or schemes which they would like to be executed out of the amount at their disposal should be intimated by them in details to the Agriculture Production Commissioner alongwith the amount of a grant-in-aid which they should like to be paid for each work.

The Agriculture Production Commissioner will take necessary action regarding the allotment of these funds to the Deputy Commissioner concerned immediately for being utilized/spent during the financial year through the Zila Parishad/ Panchayat Samiti or Panchayat concerned, the public Works Deptt. or any other Govt., Agency or Municipal Committee as may be indicated by the Chief minister/Cabinet ministers/State Ministers and Parliamentary Secretary for the purpose of which it is given.

The grant should be utilized within six months. However, in case of the sanctions of the discretionary grants communicated by the Agriculture Production Commissioner to the Deputy Commissioner between 1st January to 31st March every year the grants may be utilized within six months of the following financial year that is upto 30th September, of the year. However, in case where major portion of the expenditure of particular projects is to be borne by the Management of
the institution itself the grant money should be disbursed to the Managements of the Institutions for the execution of the said works/schemes subject to the conditions that Deputy Commissioner will ensure that proper accounts are maintained for audit purpose. The Agriculture Production Commissioner should personally ensure that the grants made available by the Ministers to a Panchayat or other Local bodies for non-governmental expenditure which are allotted to him are utilized and the relevant works/Schemes has been completed. A certificate to this effect shall be sent by the Deputy Commissioner to the Audit Department. In case of Gratuitous grants the Deputy Commissioner will submit a disbursement certificate to the Audit Office that the grants has been disbursed to the actual persons. The Deputy Commissioner shall also ensure that proper account of all money spent in such schemes by the Zila Parishad/Panchayat Samiti or Panchayat as the case may be are properly maintained and kept for the purpose of audit. The Deputy Commissioner will also ensure that the detailed accounts of all such expenditure are otherwise maintained in accordance with the procedure applicable to that of local development works.

These instructions will also be applicable to any additional amount made available for the purpose during the current financial year.

i) No discretionary grants will be sanctioned after the announcement by the Election Commission of India that Elections will be held in the State of Himachal Pradesh.

ii) No discretionary grants will be sanctioned in the constituency concerned after the announcement by the Election Commissioner wherein by Election will be held in particular constituency.

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